

Appendix A - FEE SCHEDULE

CITY OF VAN
FEE SCHEDULE [11](#)

CHAPTER 8. BUSINESSES AND BUSINESS REGULATIONS

BUILDING PERMIT FEES

New commercial and institutional	\$0.15 per sq. ft., minimum \$50.00
New residential	\$0.15 per sq. ft., minimum \$50.00
Commercial remodel or alterations	\$0.15 per sq. ft., minimum \$50.00
Residential remodel or alterations	\$0.10 per sq. ft., minimum \$30.00
Demolition	\$50.00
House or mobile home moving through city limits	\$100.00 plus police and utility or any other permit costs
Storage shed in excess of 120 sq. ft.	\$0.10 per sq. ft., minimum \$15.00
Fire alarm	\$250.00
Fire sprinkler	\$0.15 sq. ft., minimum \$35.00
Plan review	\$250.00

	Electrical Permit Fees	Plumbing Permit Fees	Mechanical Permit Fees
New single family residential	\$0.05 per sq. ft., minimum \$30.00	\$0.05 per sq. ft., minimum \$30.00	\$0.04 per sq. ft., minimum \$20.00
New commercial or	\$0.05 per sq. ft.,	\$0.05 per sq. ft.,	\$0.04 per sq. ft.,

institutional	minimum \$30.00	minimum \$30.00	minimum \$20.00
Remodels or alterations	\$0.05 per sq. ft., minimum \$30.00	\$0.05 per sq. ft., minimum \$30.00 (gas line, sewer line, water line, heater)	\$0.04 per sq. ft., minimum \$20.00 replacement, alteration, or additions

OTHER PERMIT FEES

Fire suppression hood system	\$75.00
Flow testing fire hydrant	\$75.00
Swimming pools in ground	\$100.00 or aboveground \$25.00 in excess of 30 sq. ft.
Lawn sprinkler meter or sprinkler systems	\$50.00
Parking lots	\$25.00
Fences	\$15.00
Driveway permit	\$25.00
Grading permit	\$25.00
Flood plain development permit	\$50.00
Cell towers, masts or poles over 36 ft.	\$250.00
Mobile or manufactured home permit in park	\$250.00 plus utilities permits
Carnival or fairs	\$45.00
Pyrotechnics display	\$100.00
Contractor's registration fee	\$50.00 per year

Special use permits any service not permitted	\$100.00
SIGN PERMIT FEES	WITH APPROVAL FROM PLANNING AND ZONING BOARD
Wall or pole sign < 15 sq. ft. 3x5	\$25.00
Wall or pole sign 16 to 49 sq. ft.	\$75.00
Wall or pole sign 50 to 74 sq. ft.	\$100.00
Wall or pole sign 75 sq. ft. >	\$150.00
Billboards, single face	\$250.00
Billboards, double face	\$500.00
Temporary banners	\$25.00
Illuminated sign fee	\$250.00
MISCELLANEOUS FEES	
Residential certificate of occupancy	\$15.00
Commercial certificate of occupancy	\$25.00

MISCELLANEOUS FEES

Application for annexation	\$150.00	The application for annexation identifies the lot or tract of land, ownership and starts the process to enable a lot or a tract of land to be Annexed in to the City limits. (See annex application for time One and process).
Application for	\$150.00	

zoning change		
Application for specific use permit	\$150.00	To allow certain uses within base zoning districts that, under most circumstances, would not be compatible with other permitted uses but with certain conditions and development restrictions may be compatible.
Application for variance	\$100.00	
Amended plat	\$100.00	A revised plat correcting errors or making minor changes to the original recorded final plat.
Plat	\$250.00	For a new subdivision or large scale development
Re-plat	\$150.00	The re-subdividing of any part or all of a block or blocks of a previously plated subdivision, additional lot or tract
Minor plat	\$100.00	A subdivision resulting in four or fewer lots, provided that the plat is for conveyance purposes only (i.e., sale of the property with no development/construction proposed), that the plat does not create any new easements for public facilities, or the construction/development of said subdivision will not require that construction of any new street (or portion thereof) or the extension of any municipal facilities to serve any lot within the subdivision. Any property to be subdivided using a minor plat shall already be served by all required city utilities and services or in the ETJ of the city with all city utilities and services.
Return check fee	\$30.00	
Production of Public Records		
	\$6.00	Police incident/accident report
	\$15.00	Fingerprint cards (police department)
	\$75.00	Annual emergency alarm (police department)

	\$20.00 per alarm	Alarm charge after the first three false alarms per calendar year (police department)
	\$0.10 per page	Standard paper copy. Each side with recorded information is considered a page.
	\$0.50 per page	Oversize paper copy (e.g., 11"×17", greenbar, bluebar, not including maps and photographs)
	Actual Cost	Specialty paper (e.g., Mylar, blueprint, blueline, map, photographic)
		Nonstandard copy.:
	\$1.00	Diskette, rewritable CD (CD-RW), non-rewritable CD (CD-R), audio cassette
	Actual Cost	Magnetic tape, data cartridge, tape cartridge, JAZ drive, other electronic media
	\$2.50	VHS video cassette
	\$3.00	Digital video disc (DVD)
	\$15.00 per hour	Labor charge for locating, compiling, manipulating data, and reproducing public information for requests involving more than 50 pages and/or requiring retrieval from off-site storage, and/or redacting confidential information pursuant to a mandatory exception of the Act which also qualifies for the labor charge pursuant to V.T.C.A., Government Code § 552.261(a)(1) or (2).
	\$28.50 per hour	Labor charge for programming if a request requires the services of a programmer in order to execute an existing program or to create a new program so that requested information may be accessed and copied. If the city does not have in-house programming capabilities, it shall comply with requests in accordance with §552.261 (b) of the Texas Government Code.
	20% of labor charge	Overhead charges may be included for requests over 50 pages or if the production qualifies pursuant to V.T.C.A., Government Code § 552.261(a)(1) or (2).

	Actual Cost	Postage, shipping and supplies such as labels, boxes, etc.
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FOOTNOTE(S):

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Editor's note—Printed herein are the city's fees, rates and charges as set from time to time by the city council.